Magister Dormitory

General Contract Conditions of the Dormitorial Public Contract

I. Basic basic services provided to the Student

1. Usage of the Dormitory entails the usage of the furniture and basic basic services available in the living blocks and common areas of the Dormitory. During education breaks, the rooms of the dormitory can be marketed by the University Dormitory Directorate as commercial accomodation, the students will be notifies at least 30 days prior. In this case the student is obligated to temporarily vacate the room and leave it in a clean and usable state.
    a. The furniture of the living blocks includes: dining- and study table, corkboard, nightstand, wardrobe, bed, matress, matress cover, coat hangers, shelves, TV-console, study- and dining chairs, mini-kitchen /including: 120 liter fridge, microwave, sink with faucet, trash bin, counter light/, ceiling- ,wall- and table lamp, curtains, hangers, small- and large pillows, duvet, bedding /including: small- and big pillow covers, duvet cover, bedsheet/, landline phone.
    b. The furniture of the living blocks' bathrooms includes: washbasin with single-lever mixer tap, shower basin - shower tap set, shower curtain, accessories, shelf, wall-mounted storage element, mirror, lights, toilet with accessories.
    c. The furniture of common areas includes:
        i. Tea kitchens: electrical stoves, microwave owen, desk, chairs, cupboard.
        ii. Study rooms: desks, chairs
        iii. Common rooms: desks, chairs, TVs.
    d. The basic basic services of the Dormitory: cold- and hot water, electricity, heating during the heating period (in accodradnce with the district-heating laws). Personal access points to television and internet networks in the living blocks. A 24/7 reception basic service and entry system responsible for inspection of students during leaving or entering the dormitory. The cleaning of living blocks, bi-weekly bedsheet changes, the cleaning of common areas, the thorough cleaning of the whole Dormitory building twice a year, pest-control at least once a year.
2. The living blocks are cleaned twice a week on given dates by the operating staff of the dormitory. The students are obligated to facilitate the required circumstances for cleaning. The Dormitory has a bi-weekly bed sheet change on given dates.
3. The Resident Assistants check the living blocks weekly. If they find any irregularities, they give a written notice to the Dormitory Director.

II. Dormitory fees

1. The student has to pay a set dormitory fee in accordance with the Dormitory Fee Payment policy to the University of Pannonia for the usage of accomodation in the dormitory and it's basic basic services.
2. Any and all extra expenses to the dormitory steming from Public Health and Safety, Fire safety violation fines have to be paid by the Student.
3. The Dormitory Director can set a fee for any extra basic basic services provided by the dormtiory, which they have to announce via an official announcement. (see V.1)

III. The student's obligations, responsibilities

1. The student cannot transfer their dormitory accomodation and the corresponding basic services to anyone, if they do so, the Dormitory Director can take disciplinary action against them via the Dormitory Disciplinary Commitee.

2. The student can only use their own electronic applicances if those appliances abide by the Fire-, Health- and Shock protection safety regulations. Electric radiators, cookers, bed heaters, and kitchen heating appliances cannot be used in the living blocks.
3. The Dormtiory's furniture cannot be taken outside of the Dormitory building. The furniture of the common areas cannot be thaken to other areas, or living blocks. Any items that constitute the living block's inventory cannot be taken outside of the living block, they cannot be placed in the corridors or other living blocks, or taken outside of the building. No other furniture can be placed in the living blocks outside of the ones constituting the inventory.
4. Room changes can be done starting mid-September. The Dormitory Change Request sheet can be found on the webpage of the Dormitory Directorate. This sheet has to be filled out, signed by any and all affected students and Resident Assistants, and submitted at the Dormitory Directorate. The change can only be started after the submission of the Dormitory Change Request sheet. The change can only be done if:
    a. All students affected by the room change agree to the change.
    b. All students affected by the room change remain as dormitory occupants (the earliest they can cancel their dormitory by the next month).
    c. The Dormitory Directorate has approved their request.
5. Depending on the usage rate of dormitory places, the Dormtiory Directorate can move the students in rooms with empty spaces. The students are notified of their obligation to move via e-mail by the Dormitory Directorate.
6. The student is obligated to follow the Dormitory Policy, the Informatical Regulations of the Univerity of Pannonia, the current Public Health Regulations, Fire- and Work Safety Regulations. The approval of the above-mentioned rules has to be certified via attendance at the safety training, and a signature from the student. Failure to follow the rules is also an infringement of the Dormitory Living Contract.
7. It is the Student's obligation to keep the living block clean. They have to attend to the daily emptying of the room's trash bin into the trash chute.
8. The state of the living block is the common responsibility of the dormitory's residents. When moving into the living block, the furniture articles listed in paragraph I.1.a and I.1.b, the room- and wardrobe keys, and the magnetic entry card used for identification are taken by the student. If the student notices any physical damage in the living block or the furniture, they have to immediately report it to the Dormitory staff who is giving the room over to them. Any other malfunctions (eg. tap leaking, window not closing, etc.) have to be written in the error report notebook found in the corridor. No modification or rearrangement can be done, after taking over the living block.
9. The student has a compensation responsibility for any illicit damages caused to the dormitory's furinture or building. The student has a full compensation responsibility for any damages that occur to the furniture items in the inventory of their living block. The entry card and room-, wardrobe keys are considered inventory items. The compensation fee for furniture items found in the inventory can be seen in an announcement found on every floor's corridor from the beginning of the given year.
10. In case of damages, the Dormitory Director has a Damage summary made. In case of a dispute between the Student and the Dormitory Director regarding the damages, another summary is made for further procedings. The procedings in case of damages are described in their separate rules.

IV. Expiration of the contract

1. This contract expires:
   a. on the 25th of June 2027,
   b. if the student cancels their dormitory accomodation,
   c. in case of exceptional cancellation,
   d. the expiration of the student's student status. In case of students taking the state exam, this date is the end of the closing exam period.
2. The student cancels their dormtiory accomodation:
   a. The current agreement in the „Dormitory Living Contract" is only applicable to the contract period. The Dormitory resident status can be terminated with a one month cancellation period. In this case the student is obligated to pay for the given month's dormitory fee. The dormitory cancellation has to be done digitally by the student via the Dormitory cancellation request in the Neptun system. The Resident Assistant has to be notified about the dormitory cancellation too.

Announcement deadline	**Deadline for moving out**	**Last paid dormitory fee**
September 30.	October 31.	October month
October 31.	Novmeber 30.	November month
Novmeber 30.	December 21.	December month
December 21.	January 31.	January month
January 31.	February 28.	February month
February 28.	March 28.	March month

   b. Cancellation after the 28th of February can only be done in case of a valid reason. If there is no waiting list, the student has to take care of filling their empty space with someone who has an active diurnal student status, and is applicable for a dormitory place. The applicability and the process of moving in has to be approved at the Dormitory Directorate by the students (both the student who is moving out and the student who is moving in). If the student's place is left empty, the student is obligated to pay the self-paid fee for the remaining months until the 28th of June.
   c. The student has an announcement obligation, if their student status terminates during the academic year on the application unit in which they were admitted into the dormitory (eg. switching their status to passive, they do not meet the requirements of the academic screening, etc.). In this case they have to act according to paragraph IV.2.a and IV.2.b, and they have to pay the self-paid fee for the given month(s).
   d. Students who have their state exam in the autumn semester, and do not wish to continue their studies in the spring semester, have to cancel their dormitory accomodation via the Neptun request until the 15th of December. If they fail to do this the student is obligated to pay the self-paid fee for the given month(s).
   e. The student has an announcement obligation, if their financial status changes during the academic year.
   f. In the case of first-year self-financed international students, the student is obligated to pay for the September, October and November months' dormitory fees regardless of their resignation date.
3. Exceptional cancellation: Can be given by ruling of the Dormitory Disciplinary Commitee. The Dormitory Disciplinary Commitee decides about the payment of the newly empty dormitory place.

V. Other

1. Basic services in the dormitory do not include the use of any service units (buffet, gym, conference room, etc.), the use of a personal TV device (personal TV devices are registered

at the reception), or the use of the parking lot. The price for other services outside of the basic services of the dormitory, are set by the Dormitory Director and are sent out via announcement.

2. In exceptional cases (eg. life treathening situations), the staff of the dormitory is allowed to enter the living block with other people, without notifying the student, even if the student is away from the room. Outside of exceptional cases, the dormitory staff can enter the room with other people in order to tend to maintenance- and supervision duties (eg. inspection of mechanical appliances). The visits occuring while the student is absent from the living block have to be documented in a visitation journal. Cleaning duty does not count as an exceptional case.
3. The University of Pannonia, or the Dormitory does not take responsibility for the disappearance of any personal items brought into-, or stored in the dormitory, valuables, money, or the damages any of these items may suffer.

Not knowing these rules does not exonerate anyone from following them!

These General Contract Conditions are active starting the 1st of September 2026.

Central Dormitory

General Contract Conditions of the Dormitorial Public Contract

I. Basic basic services provided to the Student

1. Usage of the Dormitory entails the usage of the furniture and basic basic services available in the living blocks and common areas of the Dormitory. During education breaks, the rooms of the dormitory can be marketed by the University Dormitory Directorate as commercial accomodation, the students will be notifies at least 30 days prior. In this case the student is obligated to temporarily vacate the room and leave it in a clean and usable state.
   a. The furniture of the living blocks includes: dining- and study table, corkboard, wardrobe, bed, matress, matress cover, coat hangers, shelves, TV, study- and dining chairs, 150 liter fridge, microwave, sink with faucet, trash bin, counter light, ceiling- ,wall- and table lamp, curtains, hangers, small- and large pillows, duvet, bedding /including: small- and big pillow covers, duvet cover, bedsheet/, landline phone.
   b. The furniture of common areas includes:
      i. Tea kitchens: electrical stoves, microwave owen, desk, chairs, cupboard, trash bin.
      ii. Study rooms: desks, chairs
      iii. Common rooms: desks, chairs, TVs.
      iv. Bathroom: washbasin with single-lever mixer tap, shower basin - shower tap set, shower curtain, accessories, shelf, wall-mounted storage element, mirror, lights trash bin.
      v. Toilet: washbasin with single-lever mixer tap, toilet with accessories, acessories, shelf, wall-mounted storage element, mirror, lights, trash bin.
   c. The basic basic services of the Dormitory: cold- and hot water, electricity, heating during the heating period (in accodradnce with the district-heating laws). Personal access points to television and internet networks in the living blocks. A 24/7 reception basic service and entry system responsible for inspection of students during leaving or entering the dormitory. The cleaning of living blocks, bi-weekly bedsheet changes, the cleaning of common areas, the thorough cleaning of the whole Dormitory building twice a year, pest-control at least once a year.
2. The living blocks are cleaned twice a week on given dates by the operating staff of the dormitory. The students are obligated to facilitate the required circumstances for cleaning. The Dormitory has a bi-weekly bed sheet change on given dates.
3. The Resident Assistants check the living blocks weekly. If they find any irregularities, they give a written notice to the Dormitory Director.

II. Dormitory fees

1. The student has to pay a set dormitory fee in accordance with the Dormitory Fee Payment policy to the University of Pannonia for the usage of accomodation in the dormitory and it's basic basic services.
2. Any and all extra expenses to the dormitory steming from Public Health and Safety, Fire safety violation fines have to be paid by the Student.
3. The Dormitory Director can set a fee for any extra basic basic services provided by the dormtiory, which they have to announce via an official announcement. (see V.1)

Central Dormitory

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1. The student cannot transfer their dormitory accomodation and the corresponding basic basic services to anyone, if they do so, the Dormitory Director can take disciplinary action against them via the Dormitory Disciplinary Commitee.
2. The student can only use their own electronic applicances if those appliances abide by the Fire-, Health- and Shock protection safety regulations. Radiators, cookers, bed heaters, and kitchen heating appliances cannot be used in the living blocks.
3. The Dormtiory's furniture cannot be taken outside of the Dormitory building. The furniture of the common areas cannot be thaken to other areas, or living blocks. Any items that constitute the living block's inventory cannot be taken outside of the living block, they cannot be placed in the corridors or other living blocks, or taken outside of the building. No other furniture can be placed in the living blocks outside of the ones constituting the inventory.
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    a. All students affected by the room change agree to the change.
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    c. The Dormitory Directorate has approved their request.

    Failure to notify the Dormitory Directorate about a room change results in disciplinary action against the stutents.
5. Depending on the usage rate of dormitory places, the Dormtiory Directorate can move the students in rooms with empty spaces. The students are notified of their obligation to move via e-mail by the Dormitory Directorate.
6. The student is obligated to follow the Dormitory Policy, the Informatical Regulations of the Univerity of Pannonia, the current Public Health Regulations, Fire- and Work Safety Regulations. The approval of the above-mentioned rules has to be certified via attendance at the safety training, and a signature from the student. Failure to follow the rules is also an infringement of the Dormitory Living Contract.
7. It is the Student's obligation to keep the living block clean. They have to attend to the daily emptying of the room's trash bin into the trash chute.
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9. The student has a compensation responsibility for any illicit damages caused to the dormitory's furinture or building. The student has a full compensation responsibility for any damages that occur to the furniture items in the inventory of their living block. The entry card and room-, wardrobe keys are considered inventory items. The compensation fee for furniture items found in the inventory can be seen in an announcement found on every floor's corridor from the beginning of the given year.

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