

HOTEL MAGISTER

General Contract Conditions of the Dormitorial Public Contract

1 Services guaranteed for the students

- 1.1. The usage of the room contains the usage of the room equipments and the equipments of the common places.
 - 1.1.1 Room equipments: dining table, desk, cork board, bedside table, wardrobe, bed, mattress, mattress cover, coat rack, shelves, TV bracket, chairs, mini-kitchen /contains: a fridge, micro-wave oven, wash basin, lights, curtains, coat hanger, pillow, quilt, telephone.
 - 1.1.2 Equipments of the bathroom: lavatory, shower cabin, shower curtain, shelf, mirror, lights, toilet.
 - 1.1.3 Equipments of the common rooms:
 - a, kitchen: electric oven, micro-wave oven, desks, chairs, cupboards.
 - c, Lounge: desks, chairs, TV.
 - 1.1.4 Services: hot and cold running water, electricity, heating, Internet, TV connection, all-day working reception, Housecleaning of the Dormitory twice a year, insect and pest-control of the building minimum once a year.
- 1.2. The rooms are being cleaned twice a week. The possibility to clean the rooms should be ensured by the students by not leaving the keys in the keyhole (so that the cleaners can open the door).
 - 1.2.1. Bedclothes are changed on every second Friday. The bedclothes must be taken off the pillow and the counterpane and left on the bed, so that the cleaners know that Student wants his/her bedclothes to be changed.
- 1.3. Seniors (students in charge of the dormitory) and KIB members (their helpers) visit the student quarters on a weekly basis. In case they observe any disorderliness they inform the Head of the Dormitory in writing.

2. Charges

- 2.1 Monthly price of the accommodation has to be paid at the Reception as the Dormitorial Public Contract prescribes As defined in the the 1st section and according to schedule to University of Pannonia.
- 2.2 For services beyond the basic services the dormitory (buffet, gym, parking place) can determine extra charges.
- 2.3. If Student loses his/her accessing card, it has to be announced at the Reception immediately and its price has to be paid by the Student (HUF 1600)
- 2.4. Breaking the public health, the fire- and work protection regulations, which are ruled by the law should be paid anyway.

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3. Duties of the students:

- 3.1 The students cannot hand over his/her room and the connected services to another person. If he/she does, then the Head of the Dormitory may initiate a disciplinary procedure against him/her by the Head of the University Dormitory Office, who passes it on to the Faculty Disciplinary Committee.
- 3.2 The student enrolled in the dormitory can only use own electrical appliances in case they are proper for fire-, and accident regulations. Self-brought radiators, gas-ring, bed-heater cannot be used in the rooms.
- 3.3 The equipments of the dormitory cannot be brought out from the territory of the building. Other furniture cannot be brought in. Object from rooms in common use cannot be taken into own student quarters. Objects taken on the basis of the inventory cannot be removed from student quarters, placed in the floor and another student quarters, moreover cannot be taken out of the building.
- 3.4 Breach of the rules means the breach of the Dormitory Contract.
- 3.5 It is obligatory to keep the rooms clear. The trash should be cleared out by the students daily.
- 3.6 The students are responsible for the physical status of the dormitory. If the person find any kind of failure/damage in the room during the move-in it have to be reported immediately. Transforming the rooms is forbidden.
- 3.7 The student is responsible for the equipment of the dormitory. Any kind of damage should be paid by the student. When moving in students take the student quarters with the objects named in 1.1.1. and 1.1.2 section , appointments, attachments, keys of room and chests, check-in cards. In case they observe any kind of physical damage to the condition of the student quarter, to the objects of it, they are obliged to inform the employee of the Dormitory (from whom they have taken the student quarter.) Further observed breakdowns (e.g. malfunction of the tap, window cannot be closed, etc.) are required to be recorded in the online error registration system ([http....](http://...)) or if it does not work it needs to be written in the error books found in each floor. No alteration, re-arrangement can be done in the student quarters.
- 3.8 The 3.7 should be done in an official way with contracts and deadlines between the leader of the dormitory and the students. The student is required to take total compensation obligation of objects taken in the inventory of the student quarter and of appliances of the student quarter in case of damage is done. The check-in card, key of the room and of the chest are viewed as objects of the inventory. The price to be paid for the appliances and objects of the inventory can be viewed via written announcement, which is posted up at the beginning of the schoolyear.
- 3.9 In rooms, common rooms and on the corridors silence must be kept between 11 p.m. and 7 a.m. to ensure the silent and calm atmosphere for other students who want to sleep or study.
- 3.10 Smoking is only allowed at the designated place (on the western side of the building) and is forbidden in rooms and other common rooms.

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- 3.11 Room exchange is possible from 19 of September onwards. „Dormitory exchange” formula found on the website of the Dormitory has to be filled in and handed in the University Dormitory Office with the consent of all the involved. The room exchange can only be performed after the formula has been handed in. Room exchange can be performed : all students of the quarter agree to it and if both students stay in the dormitory. In case the announcement is not provided, disciplinary procedure will be initiated against the students.
- 3.12 Students are obliged to keep the student quarters in clean condition. They are required to place garbage in the student quarter into the garbage container each day.

4. Termination of the contract

4.1. This contract is terminated:

- a) 24 of June 2016
- b) if the student cancels his/her room
- c) student cancels his/her place with emergency
- d) with the termination of official student relationship. Concerning the state of graduating students the last day of final exam period.

Announcement	Moving out	Last paid dormitory fee
September 30.	October 30.	October's
October 30.	November 30.	November's
November 30.	December 22.	December's
December 21.	January 29.	January's
January 29.	February 29.	February's
February 29.	March 31.	March's

4.2. The student cancels his/her room:

- a) This agreement “Dormitorial Public Contract” applies for the period involved in the contract. Dormitory student relationship can be termination before the period listed in the above section with a one-month dismissal period.
In this case the student is required to pay the dormitory fee assigned to the actual month. Termination of the relationship by the student in written form issued to the University Dormitory Office proceeds based on timing is shown in the chart. The senior and the Head of the Dormitory need to be informed about the student's intention to move out.
 - b) It is possible to leave the Dormitory only in reasonable case after 29 of February . In case there is no waiting list, the student is in charge of the occupation of his/her emptied student quarter with such a full-time student who is entitled for a Dormitory enrolment. The entitlement and the moving in need to be checked by the student who terminates his/her place and the student who would move in at the University Dormitory Office. In case his/her place remains unoccupied , following his/her leaving the student overhead fee is paid for the period until 24 of June.
 - c) In case the student's entitlement for a dormitory room terminates he/she has the responsibility of announcement at the unit where he/she was admitted (e.g. he/she will have passive semester or his/her student relationship terminates as a result of failure of filter exam). In this case, it needs to be acted upon according to the 4.2. a.) b.) sections and the student is obliged to pay overhead student fee for the given month/months.
 - d) In case the financial status of the student changes in the course of the semester, then he/she has the obligation to announcement. In case he/she becomes a allowance paying student , his/her dormitory status does not change, but he/she is required to pay a dormitory fee raised with the all-time norm (11.650,- HUF) with the starting of student relationship involving allowance.
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Extraordinary termination:

It can be given by the decision of Faculty Disciplinary Committee (FDC). Over the fee paid for the rooms unoccupied through the extraordinary termination the FDC rules.

5. Else

- 5.1. The staff of the dormitory in extraordinary cases has the right to get in the rooms with another person without asking the students beforehand. The cleaning of the room is not an extraordinary case. The use of services provided by the service providers (buffet, gym, hall for the events) do not belong to the category of basic services for the student, moreover own TV device brought in (the registration of own TV device is carried out at the reception) and the use of parking lot by the dormitory. Contract for cable television service needs to be carried out by the student with the provider. For services other than the basic services provided by the owner of the Dormitory, fee can be determined, which is announced at the beginning of the semester.
- 5.2. For values brought in by the students the dormitory does not take financial responsibility. In addition to extraordinary cases, the employee of the Dormitory may enter the student quarter with another person for the reasons of repairmen, building-inspection (.....) The entering without the presence of the students needs to be documented with visitory book.
- 5.3 The student can have a guest from 7 a.m. to 11 p.m.
- 5.4. The price of a night stay has to be paid for having a guest for a night by the terms of the official announcement, which can be found at the Reception.
- 5.5. Having a guest in another room means that the guest pays the price of his/her stay in an own room (prices are by the terms of the official announcement, which can be found at the Reception).

The unawareness of these rules and directions does not exempt anybody from their observance.

Present Document comes into force on 20th of September 2015.